01 / ENGINEERED FLOORING SAMPLE REVIEW CHECKLIST

Review the appearance range

Company: _____ Product / sample reference: _____
Reviewer: _____ Review date: _____

- ☐ Species and grade: grain, knots, sapwood and filling reviewed across the range.
- ☐ Colour: target direction and acceptable variation recorded against a physical reference.
- ☐ Texture: brushing or other surface processing identified separately from the coating.
- ☐ Finish: oil or lacquer direction, sheen and appearance reviewed in relevant lighting.
- ☐ Format: plank or pattern proportions reviewed; accessory samples considered where required.

> **REVIEW NOTE**
>
> Free oak, teak and walnut samples are available. Agree courier arrangements and any bespoke development separately. Photographs support the review but do not replace a physical reference.

NOTES / OPEN DECISIONS

Related guidance: Wood Grading Surface Finishes Sample Request
Questions: sales@golinkfloor.com

02 / ENGINEERED FLOORING SAMPLE REVIEW CHECKLIST

Record approval and technical open items

Decision: approved / approved with recorded conditions / revision requested
Sample version: _____ Specification reference: _____

- ☐ Approval: accepted sample reference, appearance range and responsible reviewer recorded.
- ☐ Construction: hardwood veneer, multi-layer plywood, dimensions, profile and bevel recorded or left open.
- ☐ Technical information: installation, heating and performance questions recorded separately.
- ☐ Development: requested revisions and the next review stage listed with responsible parties.
- ☐ Sample scope: free sample references, courier arrangements and any bespoke development recorded.

> **REVIEW NOTE**
>
> A sample approval establishes its stated scope. The final production specification and any unresolved technical questions require their own record.

NOTES / OPEN DECISIONS

Related guidance: Wood Flooring Construction Installation Guide How To Order
Questions: sales@golinkfloor.com